



**SOUTH EASTERN RAILWAY**  
**RAILWAY RECRUITMENT CELL**  
**NEW ADMINISTRATIVE BUILDING, 6<sup>TH</sup> FLOOR**  
**GARDEN REACH, KOLKATA-700043**



**OPEN ADVERTISEMENT NOTIFICATION FOR**  
**RECRUITMENT AGAINST CULTURAL QUOTA**  
**FOR THE YEAR 2026-27**

**Employment Notice No. RRC/SER/Cultural Quota/2026-27 dated 10.10.2026**

Online Applications are invited from eligible candidates as per criteria given below, for recruitment against Cultural Quota in South Eastern Railway for the year 2026-27 for two (02) posts in Group 'C' category/ Pay Level – 2 of 7<sup>th</sup> CPC.

**1.0 SCHEDULE:**

|      |                                                              |
|------|--------------------------------------------------------------|
| i)   | Date of publication of Notification on Website :- 10/10/2026 |
| ii)  | Opening date and time of Online Applications :- 17/10/2026   |
| iii) | Closing date and time of Online Applications :- 16/11/2026   |

**2.0 DETAILS OF POSTS TO BE FILLED:**

| Post                         | Scale                                                      | Discipline                                                                          | No. of Posts | ESSENTIAL QUALIFICATION<br>(Minimum Educational Qualification & Cultural Qualification) |                                                                                                                                                                                                                                                                                                          |
|------------------------------|------------------------------------------------------------|-------------------------------------------------------------------------------------|--------------|-----------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Group 'C' (in suitable post) | Level-2 in Pay Matrix of 7 <sup>th</sup> CPC GP Rs. 1900/- | Classical Dance – Bharatanatyam, Kathakali, Kathak, Manipuri, Odissi and Kuchipudi. | 01           | 1.                                                                                      | Passed 12 <sup>th</sup> or its equivalent Examination with not less than 50% marks in the aggregate, from Government recognized Education Board.<br>50% mark is not to be insisted upon in case of SC/ST/ESM & PWBD candidates and candidates having higher qualification for UGC recognized University. |
|                              |                                                            | Instrumental Music – Flute, Violin, Veena, Sitar and Sarod.                         | 01           |                                                                                         | <b>OR</b><br>Passed 10 <sup>th</sup> from recognized Board Plus ITI/ National Apprenticeship Certificate (NAC) approved by NCVT for Technician Grade-III in Level-2 of Pay Matrix of 7 <sup>th</sup> CPC. (Diploma in Engineering is not considered as an alternative higher qualification).             |
|                              |                                                            |                                                                                     |              | 2.                                                                                      | Degree/Diploma/Certificate course in respective discipline only from Government recognized University/Institute.                                                                                                                                                                                         |

**3.0 Candidates not possessing the prescribed Cultural Qualification need not apply.**

NOTE : i) Persons if appointed to the category of Clerk-cum-Typist should acquire Typing proficiency of 30 w.p.m. in English or 25 w.p.m. in Hindi with in a period of two years from the date of appointment and till such time their appointments to this category will be provisional.

ii) Preference will be given to the candidates having:-

- I) Experience in the field of the applied discipline and performance given on All India Radio/Doordarshan etc.
- II) Awards/Prizes won at National Level in applied discipline.
- iii) It is mandatory for an empaneled candidate to be declared fit in the prescribed medical category, by Railway Medical Authority, as applicable for the offered post.

**4.0 RESERVATION:**

The posts against Cultural quota are open to all candidates and candidates belonging to SC/ST/OBC/ESM/PWBD categories who apply against this quota would be extended relaxation in age limit ONLY as admissible in general Open Market Recruitment. However, if selected by availing any relaxation admissible to the reserved categories, the candidate shall be adjusted against the respective reserved roster point.

**5.0 AGE LIMIT: (THE AGE OF THE CANDIDATE WILL BE RECKONED AS ON 01.01.2027)**

| Category of Post | UR                 | OBC                                    | SC/ST                                  | Serving Rly. Employee, Ex-Servicemen, PWBD / Widow / Divorced Women / Women Judicially separated but not re-married. |
|------------------|--------------------|----------------------------------------|----------------------------------------|----------------------------------------------------------------------------------------------------------------------|
| Group 'C'        | 18 Yrs. to 30 Yrs. | Relaxation upto 3 yrs. ( in upper age) | Relaxation upto 5 yrs. ( in upper age) | As per following criteria Sub-Para (i) to (v) of para 6.0                                                            |

**6.0 EXTENT OF AGE RELAXATION:**

- Serving Railway Employees, including casual labours/substitutes, who have put in three years of continuous service or three years in broken spells in the Railways have following relaxation:  
Maximum Age : UR - 40 years, OBC – 43 years, SC/ST – 45 years
- Widows / divorced Women and Women Judicially separated but not re-married Maximum age UR - 35 years, OBC – 38 years, SC/ST – 40 years.
- Persons with disabilities (PwBDs) : Age relaxation of 10 years is applicable subject to Para 5.0 (Subject to production of Disability Certificate to be issued by a Medical Board comprising at least three (03) members of a Government Hospital).
- The upper age limit is relaxable for ex-servicemen up to the extent of service rendered in Defence Forces plus 3 years provided they have put in a minimum of 6 months attested service. Ex-servicemen, who have already joined the Government service on Civil side after availing benefits given to them as ex-servicemen, for further employment cannot claim Ex-servicemen status for the purpose of this recruitment, such a person will be deemed to be civil employee and will accordingly be entitled to only such of the benefits like relaxation of age, etc. as admissible to Civil Employees, in the normal course in accordance with the existing instructions in this regard, subject to his fulfilment of the conditions governing the grant of such benefits.
- The staff of Quasi-Administrative offices or organizations such as Railway Consumer Co-operative Societies, Canteens and Institutes etc. will be given relaxation in age limit to the extent of 05 years of service rendered in such organization, or the actual period of service rendered in such organization, whichever is less.

**7.0 RECRUITMENT PROCESS:****FOLLOWING STAGES WOULD BE INVOLVED IN THE RECRUITMENT PROCESS****i) Stage – I**

| A | WRITTEN TEST/OMR/CBT                                                                                                                                                                                                                                                                                                                                                                                        | MARKS |
|---|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------|
|   | The Written Test/OMR/CBT will consist of Objective type questions. <b>There will be negative marking in the Written Test and One-third (1/3rd) of the marks allotted to a question shall be deducted for every incorrect answer.</b> Written Test shall be of duration of 60 minutes.<br><br>The candidates must choose any one of the languages for the purpose of Written Test : <b>English or Hindi.</b> | 50    |

**Stage – II**

- N.B : Only on qualifying Stage-I, the candidate would be eligible for Stage-II.
- Candidates would be called for Stage-II in the ratio of 1:5 of notified vacancies as per the Merit Order in Stage-I.

| B                                       | ASSESSMENT OF TALENT IN THE APPLIED DISCIPLINE     | MARKS      |
|-----------------------------------------|----------------------------------------------------|------------|
| i)                                      | Practical Demonstration in applied discipline      | 35         |
| ii)                                     | Testimonials/Prizes etc. in the applied discipline | 15         |
| <b>TOTAL MARKS : Stage-I + Stage-II</b> |                                                    | <b>100</b> |

- i) For Written Test, question paper will be of Objective type of multiple choice, which shall include General Knowledge, General Science, General Mathematics, Knowledge of general English & Official Language, professional knowledge, Reasoning and Aptitude etc. The duration for Written Test is 60 Minutes and Qualifying percentage in Written Test = 40%.
- ii) Assessment of talent would be in the relevant cultural discipline, on the basis of **Practical Demonstration and on the basis of Testimonials/Prizes etc.**
- iii) The time and venue of written examination, Practical Demonstration/Document Verification will be fixed by RRC/SER and will be intimated to the eligible candidates in due course. No request for postponement of written examination/Practical Demonstration/Document Verification will be entertained under any circumstances.
- iv) The call letter download facility for recruitment stages would be made available 15 days before the Written Test. Call letter will not be sent by post. Hence, candidates should check RRC's website regularly.

## **8.0 EXAMINATION FEE:**

- i) For all candidates except those mentioned in sub-para(ii) below Rs. 500/- (Rupees five Hundred only) is to be deposited with a provision of refunding Rs. 400/- (Rupees four hundred) to those who actually appear in the written examination.
- ii) For candidates belonging to SC, ST, Ex-servicemen, PwBD, Women, Minorities and Economically Backward Class Rs. 250/- (Rupees Two hundred fifty) only with a provision for refunding the same to those who actually appear in the written examination. Relevant certificates/declarations in support of SC/ST/OBC/EBC/PwBD status shall be uploaded as per the prescribed Annexures of this Notification.
- iii) Examination Fee should be paid online using Internet Banking or Debit Card or Credit Card (Service Charges for payment of fees will be borne by the candidates).
- iv) Candidates should confirm if they wish to receive the refundable portion of Examination Fee (Rs 400/- or Rs. 250/- as applicable) on attending written examination, in the account from which they have made payment or alternatively, provide the beneficiary account in which they wish to receive the refund viz. beneficiary name, account number, name of bank and its IFSC code. The refundable portion of Examination Fee shall be refunded duly deducting bank charges as applicable.
- v) Candidates opting for refund of Examination Fee must indicate the same on the tab provided in the Online Application form. Failing to indicate the same Examination Fee will not be refunded under any circumstances.

**Note:** \* Minority will mean Muslims, Christians, Sikhs, Buddhists, Jains and Zoroastrians Parsis.

\*\* Economically Backward Classes will mean the candidates whose family income is less than Rs. – 50,000/- (Rupees fifty thousand) per annum.

\*\*\*The candidate should submit the Income Certificate (EBC/EWS) issued by the competent authority mentioned in Annexure – VI, VII and upload the same at the time of filling up of Online Application.

## **9.0 DOCUMENTS TO BE UPLOADED**

### **I. PHOTOGRAPH:**

- (a) It should be a color passport-size photograph with a white/light coloured background. It should be of size 35mm x 45mm or 320 x 240 pixels. It should be in JPG/JPEG format scanned at 100 DPI resolution. The size of the photograph should be between 20-50KB.
- (b) The color photograph should not be older than 03 months from the date of application. Photographs taken using mobile and self-composed portraits may result in rejection of application.
- (c) The photo should have clear front view of the candidate without cap and sunglasses.
- (d) The face should occupy at least 50% of the area of the photograph with a full-face view looking at the camera directly. The main features of the face must not be covered by hair, any cloth, or any shadow. Forehead, eyes, nose and chin should be clearly visible.
- (e) In case the candidate wears glasses, then the photograph should not have any glare/reflections on glasses and eyes should be clearly visible.
- (f) Photo of the candidates on all documents should be identical in all stages of recruitment process. Candidates are advised to keep at least 12 (Twelve) copies of the same photograph for further use, as and when required during the recruitment process.

### **II. SIGNATURE AND LTI:**

- (a) The applicant has to sign and put LTI on white paper with Black Ink within a box of size 50mm x 20mm. The images should be in JPG/JPEG format scanned with 100 dpi resolution. Size of file should be between 10-40 KB.
- (b) The signature and LTI must be of the applicant only and not of any other person otherwise it would be treated as impersonation/fraud. Candidates should then upload scanned photograph, Left Thumb Impression and signature in following manner. The Signature and Left Thumb Impression (LTI) should be clear, legible and free from smudges.
- (c) Signatures of the candidates on all documents should be identical in all stages of recruitment process. Signatures in different style at the time of Written Test, Document Verification, Medical examination etc. may result in cancellation of candidature.
- (d) Signature should be either in Hindi or English and must not be in **Capital** or **disjointed** letters.

### III. OTHER DOCUMENTS:

- (a) **All certificates and mark sheets which are proof of educational qualification and that of desirable qualification duly self-attested and issued from Government recognized Board/University/Institute as per para 2 & 3 should be uploaded along with the application form.**
- (b) **No Provisional Certificate either for educational and/or desirable qualification will be accepted as a proof of minimum educational qualification and Cultural qualification.**
- (c) Certificate in proof of age (Birth Certificated issued by Government Registrar of Birth/Matriculation/10<sup>th</sup> certificate) as per para 6.
- (d) Candidates claiming to be SC and ST communities are required to upload community certificates issued by the Competent Authority with the Online Application as per the **Annexure-I**.
- (e) The OBC-NCL candidates should upload community certificate issued by the Competent Authority with the Online Application as per **Annexure-II**.
- (f) The OBC-NCL candidates should also submit self-declaration as per Annexure-IIA including that the candidate does not belong to the Creamy layer.
- (g) **EBC Candidates:** Candidates claiming to belong to EBC are required to upload Income Certificate issued by the Competent Authority in the prescribed format (**Annexure –VII** of this Notification).
- (h) **EWS Candidates:** Candidates claiming to belong to EWS are required to upload Income Certificate issued by the Competent Authority in the prescribed format (**Annexure – VI** of this Notification).
- (i) **Minority Candidates:** Candidates claiming to belong to Minority Community are required to upload a declaration for waiver of Examination Fees (**Annexure –VIII**).
- (j) Disability Certificate as per **Annexure-III, IV & V**.
- (k) Certificate in proof of Cultural achievement as per Notification.
- (l) Certificates in languages other than English or Hindi should be accompanied by an attested translation in English / Hindi.

### 10.0 STEPS TO SUBMIT ONLINE APPLICATION:

- i) Visit on the **official website of RRC/SER ([www.rrcser.co.in](http://www.rrcser.co.in))** > Recruitment Cell. Click on “online/E-Application for Cultural Quota/2026-27” link. Click on the “New Application” link.
- ii) Fill in the personal information viz. Name, Father’s name, Date of Birth, Community, E-mail address and Mobile number. On submission of required details an E-mail/SMS will be received in the registered E-mail ID/Mobile number. Open inbox of your registered E-mail/SMS and note the registration number and password.
- iii) Login – using the Application number & Password sent in the E-mail/SMS.
  - a) Follow the instructions and complete the registration process step-by-step
  - b) **Upload the scanned copy of photograph, Signature and LTI, self – attested certificate in proof of date of birth, education/technical qualification and caste i.e., SC/ST/OBC/EBC/EWS, income certificate, self-declarations pertaining to the OBC candidates and minority community candidates, disability certificate.**
  - c) Fill up all **mandatory fields of Online Application form.**
- iv) During submission of Online Application, a Unique Application Number will be generated and issued to each candidate. Candidates are advised to preserve/note their Application Number for further stages of recruitment process/ correspondence.
- v) To avoid last minute rush, candidates are advised in their own interest to register and submit Online Application much before the closing date since there may be a possibility of inability/failure to log on to the website of RRC/SER concerned on account of heavy load on the internet or website during last days on Online Application.
- vi) Candidates should note that applications received directly at RRC/SER will not be entertained.
- vii) No change whatsoever will be entertained after final submission of Online Application. Download the application form for further references.

- viii) Candidates should have their own mobile number, valid & active personal email-id and should keep them active for the entire duration of recruitment as RRC/SER shall send all recruitment related communication only through SMS and email. RRC/SER will not entertain any request of change of mobile number and email address at any stage.
- ix) RRC/SER does not accept any responsibility for the candidates not being able to register and/or submit their application within the last day on account of aforesaid reasons or any other reason.
- x) In case of any difficulty in filling up of Online Application, please call on the Help Line Number and E-mail ID mentioned on the official website of RRC/SER ([www.rrcser.co.in](http://www.rrcser.co.in)).

#### **11.0 INVALID APPLICATION:**

The application having any of the following deficiencies, discrepancies or irregularities will be summarily rejected:

- i. Applications sent manually.
- ii. Registration of more than one application by the same candidate.
- iii. Application where Examination Fee not paid or less fee is paid.
- iv. Application without proper photograph, signature and LTI, other enclosures.
- v. Application without uploading proper certificates, in respect of Date of Birth, educational qualification and caste, obtained from the appropriate authority in the prescribed format as per Annexure.
- vi. Candidates not possessing the prescribed educational, Cultural qualifications or Certificates at the time of submitting application.
- vii. Over age or date of birth not filled or wrongly filled.
- viii. Photograph not uploaded, black and white photo, photo with cap or sunglasses, disfigured, small size, full body, only one side view of the face or unrecognizable photo etc.
- ix. LTI/Signature not uploaded PROPERLY or signature uploaded in capital letters.
- x. The application is liable to be rejected if any of the compulsory enclosure is not attached as indicated in the proforma of the application or the application is found defective in any respect.
- xi. No column should be left blank, which also may be the cause of rejection of the application.
- xii. Uploaded documents without self-attestation.
- xiii. Discipline should be mentioned in the application. Not mentioning the same may be the criteria of rejection of application.
- xiv. Any other irregularities which are considered invalid by RRC/SER. Note: - This list is only illustrative and not exhaustive. The applications will be rejected on any other irregularity / deficiency noticed by the RRC/SER at any stage.

#### **12.0 IMPERSONATION/SUPPRESSION OF FACTS WARNING:**

- 12.1 Any candidate found using unfair means of any kind in the examination, sending someone else in his/her place to appear in the examination, attempt to impersonate will be debarred from appearing in all the examinations of all the RRBs/RRCs for lifetime. He/she will also be debarred from getting any appointment in the Railways and if already appointed, will be dismissed from service. Such candidates are also liable for legal prosecution.
- 12.2 Furnishing of any false information to the RRB/RRC or deliberate suppression of any information at any stage will render the candidate disqualified and debarred from appearing at any selection or examination for appointment on the Railways or to any other Government service and if appointed the service of such candidate is liable to be terminated.
- 12.3 Candidates found submitting forged/fake certificates/documents of any kind for securing eligibility and/or obtaining privileges, including free travel for appearing in the CBT/PET/DV shall lead to rejection of their candidature for the particular recruitment for which he/she has applied. Further, he/she will also be debarred from all examinations conducted by all RRBs/RRCs all over the country for a period of 02 years/for life as deemed fit and legal action will be initiated, if warranted.
- 12.4 Candidate shall not bring in or attempt to bring in any political or other influence to further his/her interest in respect of the recruitment. Candidature of such candidates is liable to be rejected.

#### **13.0 IMPORTANT POINTS TO BE NOTED:**

- i) The decision of the Administration in all matters relating to eligibility, acceptance or rejection of applications etc. will be final and no enquiry or correspondence will be entertained in this connection. The Administration does not undertake any responsibility for sending any reply to the candidates for not being selected or not called for in Written Test/Document Verification.
- ii) Canvassing in any form will disqualify the candidature.
- iii) As per the extant rules a Second-Class Railway Pass from home station to the place of examination and back will be issued to SC/ST candidates for appearing in Written Test as well as Document Verification.
- iv) Kindly ensure to bring original documents for Date of Birth, Educational Qualification, Cultural Achievements, Caste Certificates etc. on the date of Written Test, Practical Demonstration and Document Verification, without which the candidate will not be allowed to appear in Written Test etc.
- v) No TA/DA/Accommodation will be given for appearing in the selection Written Test etc.

- vi) The candidates may be required to stay during the selection/ Written Tests for 2-3 days for which they have to make their own arrangements.
  - vii) The Railway administration reserves the right to fix any date and venue for Written Tests etc., change in venue or postponement of Written Tests etc. for its own convenience, which can also be cancelled due to unforeseen causes against which no request/claim will be entertained.
  - viii) Candidates who would be called for Written Test and Practical Demonstration should prepare themselves to attend the same within short notice.
  - ix) All or any of the terms/conditions in the notification can be modified/cancelled.
  - x) Railway Administration does not undertake any responsibility for sending reply to candidates not selected or not called for.
  - xi) Mere calling/appearing for Written Test, demonstrations, etc. does not confer any right or claim for appointment.**
  - xii) List of the successful candidates in Written Test will be published, which shall be provisional till completion of departmental verification of all qualifications, certificates etc. and found genuine along with the completion of other formalities as per extant rules.
  - xiii) FURTHER DETAILS LIKE LIST OF CANDIDATES FOUND ELIGIBLE FOR ATTENDING WRITTEN TESTS, DATES AND VENUES OF WRITTEN TESTS AND OTHER NECESSARY INFORMATION RELATED TO THIS RECRUITMENT WILL BE AVAILABLE ON THE WEBSITE.
  - xiv) Verification of all testimonials and certificates will also be mandatory condition for appointment.
  - xv) Place of posting will be decided by the Appropriate Authority.
  - xvi) The list of eligible/ineligible candidates will be published on the official website of RRC/SER.**
  - xvii) The eligible candidates can download their E-Call Letter/Admit Card from the RRC website in due course. Candidates are advised to visit RRC website regularly for various information of the stages of selection. RRC reserves the right to conduct the Written Test on various dates and locations as decided by the RRC.
  - xviii) Candidature of the candidate is provisional at all stages of selection subject to fulfilment of all eligibility conditions and RRC reserves the right to cancel the candidature at any stage if found not eligible under the Rules/Instructions issued by the Railway Board from time to time.
  - xix) Railway administration will not be held responsible for failure of candidates to check notices on RRC/SER's website.
  - xx) Serving Government Employees should produce a No Objection Certificate (NOC) from the competent authority.
  - xxi) Candidates who would be called for Written Test should prepare themselves to attend the same within short notice.
  - xxii) Posting of selected candidates would depend on availability of vacancies, medical fitness and decision of Competent Authority.
- PROHIBITION OF MOBILE PHONES AND OTHER ELECTRONIC COMMUNICATION DEVICES:**  
Possession/use of Mobile phones, Pagers, Communication/recording devices and any other electronic devices are strictly prohibited inside the premises where the Written Test is being conducted. Any violation of these instructions shall entail cancellation of the candidature without prejudice to other criminal/disciplinary action including debarment from future examinations.
- xxiii) Candidates are also advised not to bring any valuable/costly items to the examination halls, as safe-keeping of these items cannot be assured. Administration will not be responsible for any loss in this regard.
  - xxiv) Persons if appointed to the category of Clerk-cum-Typist should acquire Typing proficiency of 30 w.p.m. in English or 25 w.p.m. in Hindi within a period of two years from the date of appointment and till such time their appointment to this category will be provisional.

**CAUTION:** Recruitment is purely merit based. South Eastern Railway has not appointed any agent or coaching centre for acting on its behalf for this recruitment. Candidates are cautioned against any false claims made by any by any unscrupulous persons/agencies of getting them selected in this recruitment of illegal consideration. If they come across any such persons/agencies, please do inform to local police authorities. They can also inform to SDGM, South Eastern Railway, Garden Reach, Kolkata-700043 and local police.

Sd/-  
Chairman  
Railway Recruitment Cell  
South Eastern Railway

- i) ANNEXURE I – FORMAT OF SC/ST CERTIFICATE
- ii) ANNEXURE II – FORMAT OF OBC CERTIFICATE.
- iii) ANNEXURE IIA – FORMAT OF OBC SELF – DECLARATION.
- iv) ANNEXURE III, IV & V – FORMAT OF DISABILITY CERTIFICATE
- v) ANNEXURE VI – FORMAT OF INCOME CERTIFICATE FOR EWS
- vi) ANNEXURE VII – FORMAT OF INCOME CERTIFICATE FOR EBC
- vii) ANNEXURE VIII – FORMAT OF MINORITY CERTIFICATE

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**FORM OF CASTE CERTIFICATE FOR SC/ST**

This is to certify that Shri\*/ Srimati/ Kumari\* .....son/daughter\* of Shri.....  
Village/Town.....District/Division\* .....of  
the.....State/Union Territory\* belongs to the.....Caste\*/Tribe which is  
recognized as a Scheduled Caste / Scheduled Tribe (tick whichever is applicable) under :-

\*The Constitution Scheduled Castes Order 1950.

\*The Constitution Scheduled Tribes Order 1950.

\*The Constitution (Scheduled Castes) (Union Territories) (Part C States) Order 1951;

\*The Constitution (Scheduled Tribes) (Union Territories) (Part C States) Order 1951;

[As amended by the Scheduled Castes and Scheduled Tribes Lists (Modification Order 1956, the Bombay Reorganization Act 1960, the Punjab Re- organization Act 1966, the State of Himachal Pradesh Act 1970, the North Eastern Areas (Re- organization) Act 1971 and the Scheduled Castes and Scheduled Tribes Orders, (Amendment) Act 1976]

\*The Constitution (Jammu and Kashmir)\* Scheduled Castes Orders, 1956

\*The Constitution (Andaman and Nicobar Islands)\* Scheduled Tribes Order, 1959 as amended by the Scheduled Castes and Scheduled Tribes Orders (Amendment) Act, 1976

\*The Constitution (Dadra and Nagar Haveli)\* Scheduled Castes Order, 1962.

\*The Constitution (Dadra and Nagar Haveli) Scheduled Tribes, Order, 1962

\*The Constitution (Pondicherry) Scheduled Castes Orders, 1964

\*The Constitution (Uttar Pradesh) Scheduled Tribes Order, 1967

\*The Constitution (Goa, Daman and Diu) Scheduled Castes Order, 1968

\*The Constitution (Goa, Daman and Diu) Scheduled Tribes Order, 1968

\*The Constitution (Nagaland) Scheduled Tribes Order, 1970.

\*The Constitution (Sikkim) Scheduled Castes Order, 1978

\*The Constitution (Sikkim) Scheduled Tribes Order, 1978

\*The Constitution (Jammu & Kashmir) Scheduled Tribes Order, 1989.

\*The Constitution (SC) Orders (Amendment) Act, 1990

\*The Constitution (ST) Orders (Amendment) Ordinance Act, 1991

\*The Constitution (ST) Orders (Amendment) Ordinance Act, 1996

\*The Constitution (Scheduled Castes) Orders (Amendment) Act, 2002

\*The Constitution (Scheduled Castes) Orders (Second Amendment) Act, 2002.

\*The Scheduled Castes and Scheduled Tribes Orders (Amendment) Act, 2002.

2. Applicable in the case of Scheduled Castes/Scheduled Tribes persons who have migrated from one State/Union Territory Administration.

This certificate is issued on the basis of the Scheduled Castes/ Scheduled Tribes Certificate issued to Shri/Srimati\*.....father/mother\*.....of Shri/Srimati/Kumari.....  
of Village / Town \* .....in/District/Division \* ..... of the  
State/Union Territory\*.....who belongs to the.....Caste\*/Tribe which is recognized as a  
Scheduled Caste/ Scheduled Tribe in the Station/ Union Territory\* issued by the.....dated.

3. Shri/Srimati/Kumari\* and /or\* his/her\* family ordinarily resides in Village/Town\*.....District/  
Division\* of the State/ Union Territory\* of.....

\*Please delete the words which are not applicable.

@ Please quote the specific presidential order.

% Please delete the Paragraph, which is not applicable.

Note: (a) The term "ordinarily reside(s)" used here will have the same meaning as in Section 20 of the Representation of the People Act, 1950: Officers competent to issue caste/tribe certificates:

1. District Magistrate / Additional District Magistrate / Collector / Deputy Commissioner / Additional Deputy Commissioner / Deputy Collector / 1st Class Stipendiary Magistrate / Sub-Divisional Magistrate / Taluka Magistrate / Executive Magistrate / Extra Assistant Commissioner. 2. Chief Presidency Magistrate / Additional Chief Presidency Magistrate / Presidency Magistrate. 3. Revenue Officers not below the rank of Tehsildar.

4. Sub-Divisional Officer of the area where the candidate and / or his / her family normally reside(s). 5. Certificates issued by Gazetted Officers of the Central or of a State Government Countersigned by the District Magistrate concerned. 6. Administrator/ Secretary to Administrator (Laccadive, Minicoy and Admindivi Islands).

Place ..... Signature .....

Date ..... Designation .....

(With seal of Office)  
State/ Union Territory .....

**OBC - CERTIFICATE FORMAT**

**FORM OF CERTIFICATE TO BE PRODUCED BY OTHER BACKWARD CLASSES  
APPLYING FOR APPOINTMENT TO POST UNDER THE GOVERNMENT OF INDIA**

This is to certify that Shri/Smt./Kumari.....  
son / daughter of..... of Village/Town  
.....in District/Division.....  
in the State / Union Territory.....belongs to  
the.....community which is recognized as a Backward Class under the  
Government of India, Ministry of Social Justice and Empowerment's Resolution  
No..... Dated..... \*.

Shri/Smt./Kum.\* .....and /or his/her family ordinarily reside(s)  
in the..... District / Division of the.....State / Union  
Territory. This is also to certify that he/she does NOT belong to the persons / sections (Creamy layer)  
mentioned in column 3 (of the Schedule to the Government of India, Department of Personnel & Training  
OM No. 36012/22/93-Estt(SCT), dated 8.9.1993 and modified vide Government of India, Department of  
Personnel and Training O.M.No.36033/1/2013-Estt. (Res) dated 13.09.2017\*\*.

**Date:**

**DISTRICT MAGISTRATE /  
DY. COMMISSIONER ETC.**

**Office Seal**

**\* The authority issuing the certificate need to mention the details of Resolution of Government of India, in which the caste of the candidate is mentioned as OBC.**

**\* As amended from time to time.**

**Note: a) The term 'Ordinarily resides' used here will have the same meaning as in Section 20 of the Representation of the People Act, 1950.**

## DECLARATION

### Proforma for declaration to be submitted by Other Backward Class Candidates

\*\*\*\*\*

"I,..... son/daughter of Shri..... resident  
of Village/Town/City..... District..... State  
..... hereby declare that I belong to the..... (indicate your sub  
caste) community which is recognized as a backward class by the Government of India for the  
purpose of reservation in services as per orders contained in Department of Personnel and  
Training Office Memorandum No. 36012/22/93- Estt.(SCT) dated 08.09.1993. It is also declared  
that I do not belong to persons/sections (Creamy Layer) mentioned in column 3 of the Schedule  
to the above referred Office Memorandum dated 08.03.1993 and its subsequent revision  
through O.M.No.36033/1/2013-Estt. (Res)

dated 27 05.2013 and 13.09.2017.

Place: \_\_\_\_\_ Signature of the Candidate: \_\_\_\_\_

Date: \_\_\_\_\_ Name of the candidate: \_\_\_\_\_

**Disability Certificate****FORM-II****(In cases of amputation or complete permanent paralysis of limbs and in cases of blindness)****(See Rule 4)****(NAME AND ADDRESS OF THE MEDICAL AUTHORITY ISSUING THE CERTIFICATE)**

Recent PP Size  
Attested  
Photograph  
(Showing face  
only) of the

Certificate No.: .....

Date: .....

**This is to certify that I have carefully examined** Shri/Smt/Kum.....

son/wife/daughter of Shri .....

Date of Birth.....(DD/MM/YYYY) Age..... Years,

Male/Female.....Registration No.....Permanent

Resident of House No..... Ward / Village / Street.....

..... Post Office.....District.....

State .....

whose photograph is affixed above, and am satisfied that:

(A) He/she is a case of:

\*Locomotor Disability

\*Blindness

(Please tick as applicable)

(B) The diagnosis in his/her case is .....

(1) He / She has .....% (in figure)... .....percent (in words) permanent physical impairment/blindness in relation to his/her.....part of body) as per guidelines (to be specified).

(2) The applicant has submitted the following document as proof of residence:

| Nature of Document | Date of Issue | Details of authority issuing certificate |
|--------------------|---------------|------------------------------------------|
|                    |               |                                          |

Signature/Thumb  
Impression of the person in  
whose favour disability  
certificate is issued

**(Signature and Seal of Authorized Signatory  
of notified Medical Authority)**

## Disability Certificate

## FORM-III

(In case of multiple disabilities)

(NAME AND ADDRESS OF THE MEDICAL AUTHORITY ISSUING THE CERTIFICATE)

(See Rule 4)

Certificate No.: ..... Date : .....

1. This is to certify that we have carefully..... examined  
 Shri/Smt./Kum ..... son/wife/daughter of  
 Shri..... Date of Birth ..... (DD/MM/YYYY)  
 Age.....years, Male/Female.....Registration No.....  
 .....Permanent Resident of House No.  
 .....Ward/Village/Street .....whose photograph is affixed  
 above and are satisfied that:

Recent PP  
 Size Attested  
 Photograph  
 (Showing face  
 only) of the  
 person with  
 disability

(A) He/She is a case of **Multiple Disability**. His / Her extent of permanent physical impairment/disability has been evaluated as per guidelines (to be specified) for the disabilities ticked below and shown against the relevant disability in the table below:

| Sl. No. | Disability           | Affected Part of Body | Diagnosis | Permanent Physical Impairment/Mental Disability(in%) |
|---------|----------------------|-----------------------|-----------|------------------------------------------------------|
| 1       | Locomotor Disability | @                     |           |                                                      |
| 2       | Low Vision           | #                     |           |                                                      |
| 3       | Blindness            | Both Eyes             |           |                                                      |
| 4       | Hearing Impairment   | £                     |           |                                                      |
| 5       | Mental Retardation   | X                     |           |                                                      |
| 6       | Mental-illness       | X                     |           |                                                      |

(B) In the light of the above, his/her over all permanent physical impairment as per guidelines (to be specified), is as follows:

In figures: ..... percent

In words ..... percent

2. This condition is progressive/non-progressive/likely to improve/not likely to improve.

3. Reassessment of disability is :

i) not necessary, Or

ii) is recommended/after .....Year .....months, and therefore this certificate shall be valid till ..... (DD/MM/YYYY)

@ e.g. Left/Right/both arms/legs;

# e.g. Single eye/both eyes;

£e.g. Left/Right/both ears

4. The applicant has submitted the following document as proof of residence:

| Nature of Document | Date of issue | Details of authority issuing certificate |
|--------------------|---------------|------------------------------------------|
|                    |               |                                          |

5. Signature and seal of the Medical Authority

|  |  |  |
|--|--|--|
|  |  |  |
|--|--|--|

Name and seal of Member

Name and seal of Member

Name and seal of the Chairperson

Signature/Thumb impression of  
 the person in whose favour  
 disability certificate is issued

## Disability Certificate

## FORM - IV

(In cases other than those mentioned in Forms II and III)

(NAME AND ADDRESS OF THE MEDICAL AUTHORITY ISSUING THE CERTIFICATE)

(See Rule 4)

Recent PP  
Size Attested  
Photograph  
(Showing face  
only) of the  
person with  
disability

Certificate No.:.....

Date: .....

1. This is to certify that we have carefully examined  
Shri/Smt./Kum..... son / wife / daughter of  
Shri..... Date of Birth.....  
(DD/MM/YYYY) Age ..... years, Male / Female ..... Registration No.  
.....Permanent Resident of House No.....

Ward/Village/Street .....whose photograph is affixed above and I am  
satisfied that He/she is a case of Disability. His/her extent of permanent physical impairment/disability  
has been evaluated as per guidelines (to be specified) and is shown against the relevant disability in the  
table below:

| Sl. No. | Disability           | Affected Part of Body | Diagnosis | Permanent Physical Impairment/Mental Disability(in%) |
|---------|----------------------|-----------------------|-----------|------------------------------------------------------|
| 1       | Locomotor Disability | @                     |           |                                                      |
| 2       | Low Vision           | #                     |           |                                                      |
| 3       | Blindness            | Both Eyes             |           |                                                      |
| 4       | Hearing Impairment   | £                     |           |                                                      |
| 5       | Mental Retardation   | X                     |           |                                                      |
| 6       | Mental-illness       | X                     |           |                                                      |

(Please strike out the disabilities which are not applicable)

2. This condition is progressive/non-progressive/likely to improve/not likely to improve.

3. Reassessment of disability is :

i) not necessary, Or

ii) is recommended/after .....Year ..... months, and therefore this certificate shall be  
valid till ..... (DD/MM/YYYY)

@ e.g. Left/Right/both arms/legs;

# e.g. Single eye/both eyes;

£e.g. Left/Right/both ears

4. The applicant has submitted the following document as proof of residence :

| Nature of Document                                                                                           | Date of issue                                                                                                                                                                                                  | Details of authority issuing certificate |
|--------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------|
|                                                                                                              |                                                                                                                                                                                                                |                                          |
|                                                                                                              |                                                                                                                                                                                                                |                                          |
| (Authorized Signatory of notified Impression of the person in whose favour disability certificate is issued) | Countersigned [ (Countersignature and seal of the CMO/Medical Superintendent/Head of Government Hospital in case the certificate is issued by a medical authority who is not a government servant (with seal)) |                                          |

Signature/Thumb  
impression of the person  
in whose favour disability  
certificate is issued

**Note:** In case this certificate is issued by a medical authority who is not a government servant, it shall be valid only if countersigned by the Chief Medical Officer of the District. The principal rules were published in the Gazette of India vide notification number S.O. 908(E), dated the 31st December, 1996.

**Government of.....**  
**(Name & Address of the authority issuing the certificate)**

**INCOME & ASSET CERTIFICATE TO BE PRODUCED BY ECONOMICALLY WEAKER  
SECTIONS (EWS)**

**Certificate No.** \_\_\_\_\_

**Date:** \_\_\_\_\_

**VALID FOR THE YEAR** \_\_\_\_\_

This is to certify that Shri/Smt./Kumari \_\_\_\_\_  
son/daughter/wife of \_\_\_\_\_ permanent  
resident of \_\_\_\_\_, Village/Street \_\_\_\_\_  
Post Office \_\_\_\_\_ District \_\_\_\_\_ in the State/Union  
Territory \_\_\_\_\_ Pin Code \_\_\_\_\_ whose photograph is  
attested below belongs to Economically Weaker Sections, since the gross annual income\* of  
his/her "family" \*\* is below Rs. 8lakh (Rupees Eight Lakh only) for the financial year \_\_\_\_\_.  
His/her family does not own or possess any of the following assets\*\*\*:

- I. 5 acres of agricultural land and above;
- II. Residential flat of 1000 sq. ft. and above;
- III. Residential plot of 100 sq. yards and above in notified municipalities;
- IV. Residential plot of 200 sq. yards and above in. areas other than the notified municipalities.

2. Shri/Smt./Kumari \_\_\_\_\_ belongs to the \_\_\_\_\_  
caste which is not recognized as a Scheduled Caste, Scheduled Tribe and Other Backward  
Classes (Central List).

Signature with seal of Office

Name \_\_\_\_\_

Designation \_\_\_\_\_

Recent passport  
size attested  
photograph of  
the applicant

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\*Note 1: Income covers all sources i.e., salary, agriculture, business, profession, etc.

\*\*Note 2: The term 'Family' for this purpose includes the person, who seeks benefit of reservation, his/her parents and siblings below the age of 18 years as also his/her spouse and children below the age of 18 years.

\*\*\*Note 3: The property held by a 'Family' in different locations or different places/cities have been clubbed while applying the land or property holding test to determine EWS status.

**Income Certificate for EBC**

**Proforma for Waiver of Examination Fees to be submitted by  
Economically Backward Class (EBC)**

1. Name of Candidate: .....

2. Father's Name: .....

3. Age: .....

4. Residential Address: .....

5. Annual Family Income (In words & Figures): .....

Date: .....

Signature:

Name:

Stamp of Issuing Authority:

**Note:** Economically Backward Classes will mean the candidates whose family income is less than Rs 50,000/- per annum. The following authorities are authorized to issue income certificates for the purpose of identifying economically backward classes:

- (1) District magistrate or any other Revenue Officer up to the level of Tahsildar (2) Sitting Member of Parliament of Lok Sabha for persons of their own Constituency (3) BPL Card or any other certificate issued by Central Government under a recognized poverty alleviation programme or Izzat MST issued by Railways. (4) Union Minister may also recommend to Chairman/RRBs for any persons from anywhere in the country. (5) Sitting Member of Parliament of Rajya Sabha for persons of the district in which these MPs normally reside.

**DECLARATION**

**Proforma for Waiver of Examination Fees to**

**be submitted by Minority candidates against**

**Employment Notice No. RRC/SER/Cultural Quota/2026-27 dated 10.10.2026**  
**(Open Advert.)**

"I,.....son/daughter of Shri .....  
resident of village / town / .....city .....  
district.....state..... hereby declare that I belong to  
the... (indicate minority community notified by Central Government i.e., Muslim / Sikh / Christian /  
Buddhist /Jain / Zoroastrians (Parsis).

Date :

Signature of the Candidate

Place :

Name of the Candidate

**Note :** At the time of Written Test such candidates claiming waiver of Examination Fee will be required to furnish 'Minority Community Declaration' affidavit on Non-Judicial Stamp paper that he / she belongs to any of the minority community notified by Central Government (i.e., Muslim / Sikh / Christian /Buddhist / Jain / Zoroastrians (Parsis).